

## Applied Molecular Biology and Biotechnology Senior Practicum CODE OF CONDUCT

### DRESS CODE AND PERSONAL APPEARANCE WHILE ON BIOTECH PRACTICUMS

University of Delaware Applied Molecular Biology and Biotechnology students assume responsibility for their own attire while in the practicum setting. **Each student is expected to present a professional appearance and attitude at all times.** Each site has established guidelines for employee/students. In addition to abiding by the guidelines of the site at which their rotation occurs, each student must adhere to the **following minimum guidelines** of the University of Delaware Applied Molecular Biology and Biotechnology major as described below:

- Attire should at all times be appropriate and acceptable for a professional environment.
- A clean white lab coat is required to be worn while on your practicum. Closed toe, flat shoes are required. Cloth shoes or open-toe shoes, jeans, t-shirts and sweatshirts or any other deviations from this dress code are not acceptable. CROC-like shoes with holes are unacceptable.
- **A University of Delaware name pin must be worn at all times at the clinical practicum site.**
- Hair styles touching or extending below the shoulder must be tied back.
- For safety reasons, most jewelry is limited. One or two pair(s) of small post earrings in the earlobe which do not extend below the ears is/are acceptable (i.e., no larger than 1 inch in any dimension, length or width). **No earrings** in the upper part of the ear, cartilage, etc. are permitted. Long necklaces or dangling bracelets are not acceptable. Jewelry associated with ANY facial piercing is not acceptable. Tongue piercings should be removed or utilize clear "retainers". Visible tattoos must be covered (bandages, paper tape, turtleneck shirt, etc.). Gauged ears must be covered (bandages, paper tape, etc.).
- For safety reasons, artificial nails and tips are not permitted. Modest nail polish is permitted, but must not be chipped, peeling, etc.
- The various practicum sites may have additional dress code requirements. The student must adhere to any additional requirements at that site.
- Each student is expected to present a professional appearance and attitude at all times.
- Each student is expected to wear their safety glasses at all times when working in the laboratory. This is a University policy and is still in effect when on practicums.

### CELLULAR PHONES AND OTHER ELECTRONIC DEVICES

Cell phones, laptops and other electronic devices are not considered appropriate for the practicum experience. Their use should be limited to your car before entering the building or while on breaks. Cell phones should be maintained in the "off" or "quiet" mode. Best practice – leave locked in safe place out of sight in your vehicle. Please check with your practicum instructor for additional guidelines.

### TRANSPORTATION

Students must provide their own transportation to practicum sites during the rotation period of the course. If a student encounters a problem, inform the instructor as soon as possible so that alternate arrangements (carpooling, public transportation) can be made. Phone numbers should be exchanged among carpool members. All students should enter into their cell phones the number(s) provided in the course manual for their practicum instructors and also telephone numbers for the University office:

UD Office 302-831-2849

**I attest by my signature that I have read and will abide by this Code of Conduct:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (print please)