

UD MLS Clinical Practicum CODE OF CONDUCT

DRESS CODE AND PERSONAL APPEARANCE WHILE ON CLINICAL ROTATION

University of Delaware Medical Laboratory Science majors assume responsibility for their own attire while in the clinical setting. **Each student is expected to present a professional appearance and attitude at all times.** Each site has established guidelines for employee/students. In addition to abiding by the guidelines of the site at which their rotation occurs, each student must adhere to the **following minimum guidelines** of the University of Delaware Medical Laboratory Science Program as described below:

- Attire should at all times be appropriate and acceptable for a professional hospital environment.
- Neatly pressed **NAVY BLUE** scrub tops and bottoms are required. White shoes are recommended; closed toe, flat shoes are required. Cloth shoes or open-toe shoes, jeans, t-shirts and sweatshirts or any other deviations from this dress code are not acceptable. CROC-like shoes with holes are unacceptable. Some affiliates may require you to bring your own lab coat to the clinical site. Please check with them prior to your first day.
- **A University of Delaware name pin must be worn at all times at the clinical practicum site.**
- Hair styles touching or extending below the shoulder must be tied back.
- For safety reasons, most jewelry is limited. One or two pair(s) of small post earrings in the earlobe which do not extend below the ears is/are acceptable (i.e., no larger than 1 inch in any dimension, length or width). **No earrings** in the upper part of the ear, cartilage, etc. are permitted. Long necklaces or dangling bracelets are not acceptable. Jewelry associated with ANY facial piercing is not acceptable. Tongue piercings should be removed or utilize clear "retainers". Visible tattoos must be covered (bandages, paper tape, turtleneck shirt, etc.). Gauged ears must be covered (bandages, paper tape, etc.).
- For safety reasons, artificial nails and tips are not permitted. Modest nail polish is permitted, but must not be chipped, peeling, etc.
- The various clinical sites may have additional dress code requirements. The student must adhere to any additional requirements at that site.
- Each student is expected to present a professional appearance and attitude at all times.
- Each student is expected to wear their safety glasses at all times when working in the laboratory or performing phlebotomy procedures. This is a University policy and is still in effect when on clinical practicums. There may be additional requirements due to the recent COVID-19 pandemic.

CELLULAR PHONES AND OTHER ELECTRONIC DEVICES

Cell phones, laptops and other electronic devices are not considered appropriate for the clinical rotation experience. Their use should be limited to your car before entering the building. While in the hospital, cell phones should be maintained in the "off" or "quiet" mode. Best practice – leave locked in safe place out of sight in your vehicle. Please check with your clinical instructor for additional guidelines.

TRANSPORTATION

Students must provide their own transportation to clinical sites during the clinical rotation period of the course. If a student encounters a problem, inform the instructor as soon as possible so that alternate arrangements (carpooling, public transportation) can be made. Phone numbers should be exchanged among carpool members. All students should enter into their cell phones the number(s) provided in the course manual for their affiliate clinical instructors and also telephone numbers for the University instructor and office:

L. Allshouse 302-831-2755 P. Melancon 302-831-0633 UD Office 302-831-2849

I attest by my signature that I have read and will abide by this Code of Conduct:

Signature

Name (print please)